



Town of Sahuarita

Public Market License Application

Non-refundable Application Fee:
\$20 for Public Market Participant
\$60 for Public Market Operator

Title 5 of the Sahuarita Town Code sets license regulations and annual license fees for establishments doing business within the Town limits. It is unlawful for any person, whether as principal or agent, or for any corporation, to commence, practice, transact or carry on a trade, occupation or business within the town limits without first having procured a license from the town to do so. **Section 5.05.010 provides the following definition: Public Market means any group or groups of persons brought together by a central organizing body for a single event, or periodically, or for the purpose of selling or reselling goods or merchandise for profit at a public location, including but not limited to, Farmers' Markets, Swap Meets, and other similar events.**

On May 1, 2008, Governor Napolitano signed Laws 2008, Ch. 152 (House Bill 2745) into law. The new law contains a "licensing eligibility" section (A.R.S. § 41-1080) preventing a municipality from issuing a (new or renewed) license to an individual unless the individual has provided the municipality with one of the forms of identification listed in the law.

To become or remain eligible for a license, all sole proprietorships, must complete the attached form, staple a photocopy **showing both sides of your identification** to the back and return to the address below. Only provide **one** of the forms of identification as listed on the attached eligibility form (mark an "X" next to the one you are submitting). Please note that this applies to all "individual" licenses and not entities such as Corporations and LLC's.

There are certain exceptions to the licensing requirement. They are:

1. Non-profit educational institutions, fraternal and service clubs, bona fide religious organizations, and agencies of any federal, state or local governments.
2. Non-profit private clubs where a basic membership fee covers the cost of the use of facilities.
3. Community organizations/events upon approval of the Town Clerk.
4. Businesses and trades, which are exempt from licensing and tax regulations under federal and state statutes.

Attached is an application for your use. Please fill it out and return it to: Town Clerk, Town of Sahuarita, 375 W. Sahuarita Center Way, Sahuarita, Arizona 85629, along with a check or money order for the licensing amount made payable to the Town of Sahuarita. If you are returning your application in person, you may make your payment in cash, if you so desire.

Your license will be mailed to you. Please allow 10-15 days for processing.

Thank you for your cooperation.

Vicky Miel, MMC, Town Clerk



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Name of Business: _____
Doing Business As: _____
Business Street Address: _____
City: _____ State: _____ Zip: _____
Mailing Address (if different): _____
Business Phone Number: _____ Fax: _____ E-Mail: _____
Business Owner's Name: _____ Title: _____
Description of Special Event: _____
Date of Event: _____

Type of Ownership: *Sole Proprietor Limited Liability Partnership Corporation LLC

***In accordance with A.R.S. § 41-1080 all individuals requesting a public market license must provide the municipality with identification as listed on the attached form. All sole proprietorships must complete the attached form and provide the Town Clerk with copies of appropriate identification prior to the processing of your public market license application.**

I certify that the information contained in this application is true and accurate to the best of my knowledge.

SIGNATURE: _____ DATE: _____

****Application must be accompanied by a check or money order payable to the Town of Sahuarita, in the amount stated at the top of this application.**

***Sole Proprietors must also include a completed eligibility form with a copy of the requested I.D. Licenses must be renewed annually.**

Incomplete applications cannot be processed and will be returned for complete information.

FOR OFFICE USE ONLY-DO NOT WRITE BELOW THIS LINE

Amount Paid: \$ _____ Date Received: _____ Cash Check Money Order Check # _____
License Number Issued: _____ Processed by: _____ Date Completed: _____
Eligibility Documents: YES NO ID TYPE: _____

375 W. Sahuarita Center Way ▪ Sahuarita, Arizona 85629 ▪ (520) 822-8801 ▪



Town of Sahuarita
Town Clerk Department
 375 W. Sahuarita Center Way
 Sahuarita, AZ 85629
 520-822-8801

RETURN ORIGINAL OF THIS
 FORM WITH A COPY OF
 YOUR IDENTIFICATION TO
 THIS ADDRESS.

SOLE PROPRIETORSHIPS (ONLY)

LICENSING ELIGIBILITY REQUIREMENT (ARS §41-1080)

FULL NAME:	LAST	FIRST	MIDDLE
Business Address (as shown on license or application)			
City, State and Zip Code			

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To become or remain eligible for a license, complete this form, staple a photocopy showing both sides of your identification to the back and return to the address at the top of the form. Only provide one of the following forms of identification (mark an "X" next to the one you are submitting): **Please note this applies to all "individuals" who obtain licenses and not entities such as Corporations and LLC's.**

- 1. An Arizona driver license issued after 1996 or an Arizona non-operating identification license.
- 2. A driver license issued by a state that verifies lawful presence in the United States (Licenses from HI, IL, ME, MD, NM, TX, UT, and WA are not acceptable)
- 3. A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States.
- 4. A United States certificate of birth abroad.
- 5. A United States passport.
- 6. A foreign passport with a United States visa.
- 7. An I-94 form with a photograph.
- 8. A United States citizenship and immigration services employment authorization document or refugee travel document.
- 9. A United States certificate of naturalization.
- 10. A United States certificate of citizenship.
- 11. A tribal certificate of Indian blood.
- 12. A tribal or bureau of Indian affairs affidavit of birth.

By my signature below, I hereby certify, under penalty of perjury that the copy of the document I am providing is a true and accurate copy of the original document and that I am legally authorized to be present in the United States.

FULL SIGNATURE OF LICENSEE

DATE